

## **Ashuelot Pond Dam Village District (APDVD) – Meeting Minutes**

**Date:** February 28, 2026

**Time:** 10:00 AM

**Location:** Washington Town Hall

**Moderator:** Rich Andrusiak

**Meeting Adjourned:** 11:13 AM

### **Attendees**

- Commissioners: Gary Carney, Gary Mahaffy, Mike Collins
- Treasurer: Peggy Carney
- Clerk: Alisa Andrusiak
- Public

### **Opening**

- Meeting called to order at 10:00 AM.
- No public comments.

### **Treasurer's Report**

- Treasurer presented the financial report, summarized donations received, the capital reserve account total, gateway spillway trust amount, and checking account balance.
- Motion made by the Treasurer to add Commissioner Mike Collins to the checking account. Motion seconded by Gary Mahaffy. No discussion. Motion passed unanimously.

### **Maintenance**

- Deep drawdown inspection completed; no significant concerns identified.
- Prior sinkhole repairs remain intact.
- Routine vegetation cleanup needed near gatehouse and spillways.
- Gatehouse Shed: Back door collapsing; boarded up. Additional patching needed on back wall.
- Seepage monitoring pipe needs repair.

- Create a shared Google sheet for seepage logs and maintenance items to meet DES requirements.
- Fall weed maintenance completed.
- Abandoned dinghy removed from property.
- Attempts to hire landscapers unsuccessful; low interest due to small job size. Continue outreach.

### **Projects**

- Bob Carter continues as primary contractor for maintenance and dam rehabilitation.
- Dam currently rated High Hazard; must meet 1000-year flood flow requirements.
- Current infrastructure cannot pass required stormwater without overtopping.
- DES strongly recommends APDVD establish a direct relationship with a licensed engineering firm, rather than relying solely on Bob Carter as intermediary. APDVD pursuing firms and will follow up. DES provided a list of 15–22 qualified firms.
- Many firms historically unwilling to take on APDVD due to small project size.
- Draft request for proposal (RFP) exists; may require updates emphasizing: availability, expected workload, travel considerations.
- Goal: obtain pricing by next full meeting.
- Full project costs could reach \$350,000–\$500,000+.
- FEMA funding possible but unreliable.

### **Regulatory Updates**

- Emergency Action Plan (EAP) remains top priority; 99% complete but awaiting DES engagement.
- DES guidance continues to shape engineering and project priorities.

### **Communications**

- Website and Facebook updates ongoing.
- Meetings currently semi-annual; may increase to quarterly once major work begins.
- Emphasis on transparency, especially for donors.

## **Governance**

- APDVD currently lacks formal bylaws. A template from another NH village district is being adapted.
- Bylaws will define: roles & responsibilities, meeting scheduling, budget processes, warrant procedures, term structures.
- Commissioners will produce Draft 1.0, then solicit public comment. Goal is to have a draft by the July meeting.
- Bylaws should be submitted to NH Municipal Association for legal review.

## **New Business**

- Need to update registered voter list for July meeting. Town will provide and we will verify the list. Checklist supervisors will update accordingly.

## **Adjournment**

- Motion to adjourn made and seconded.
- Meeting adjourned at 11:13 AM.